

## MINDBODY PRACTICE PROCEDURE

Procedures to select a practice time through the new MindBody system.

Go the following web address:

<https://clients.mindbodyonline.com/ASP/home.asp?studioid=36327>

Create a new login for this site following the specific parameters (there can only be one login/account per team):

First Name = Division and level (ie – 10UAA or 6UA)

Last Name —Team Name

Provide Cell Number

Address = Name of the Head Coach

Email = provide email address of the head coach

This is all the information that we need. If you do not sign up in the correct manner your account will be deactivated.

After you have logged into the site you will have a screen that lists your info. Look at the top of the page and click on the appointments tab. Here you can begin browsing or searching for appointments. Once you have selected a 1.5 hour Field Rental time, click on 'Book Appointment'. A confirmation email will be sent to the email address set-up for the account. Print this confirmation and bring it with you to the practice field.

### IMPORTANT THINGS TO REMEMBER

**\*\*MINDBODY WILL BE OPENED ON MONDAYS AFTER 10:00 AM AND WILL CLOSE THURSDAY MORNING AT 10:00 AM\*\***

Each Team can only have ONE practice time per week.

Baseball teams 7U-8U can ONLY select Phillips

Baseball teams 9U can select Phillips or Bacchus

Baseball teams 10U-18U can ONLY select Bacchus

Baseball teams are CAN NOT select Warren 1, 2, 3, or 4

Softball teams can ONLY select Warren 1, 2, 3, or 4

Only one login for each team

Two teams to a field. The infield and outfield will be alternated by each team half-way through the practice time. It is up to the coaches to coordinate which team gets the infield first or the outfield first.

Only select 1.5 Hour Practice

Practice slots during the weekday are the following:

4:30pm – 6pm

6pm – 7:30pm

7:30pm – 9pm

Practice slots on weekend end are the following:

start at 9am

end at 7:30pm

IF YOU BREAK ANY OF THESE RULES THE TEAM WILL NOT BE ALLOWED TO RESERVE PRACTICE TIMES FOR THE REST OF THE SEASON

You will only be able to select times that are available for practices.

You can select times on Saturday after games or on Sundays

There is NO COST TO RESERVE FIELDS

The Schedule for Time Slots will be completed one week at a time and week to week. The following weeks' schedule will be posted for booking on a first come first served basis, from Monday to Thursday.

**We will send a TWEET or make a post on Facebook when schedules are ready. Please don't email FBSA about when it will be posted. If you have any questions or concerns, please contact your League Director for assistance.**

You will not be able to reserve a time the same day of the open slot. This is so we can coordinate the lights with the city each day.

ALL Schedules are subject to being cancelled due to game re-schedules (weather, etc.).